

銘傳大學健康學院院務會議設置要點

Ming Chuan University School of Health Technology Guidelines for the Establishment of School Affairs Committee

91 年11 月28 日院務會議通過

97 年10 月06 日院務會議通過

99 年06 月29 日院務會議通過

Passed at the School Affairs Committee Meeting on November 28, 2002

Passed at the School Affairs Committee Meeting on October 6, 2008

Passed at the School Affairs Committee Meeting on June 29, 2010

一、本辦法依據本校組織規程第三十九條訂定之，本院院務會議（以下簡稱本會議）以促進本院教學研究發展為目的。

Article 1 These procedures were established in accordance with Article 39 of Ming Chuan University Organizational Code.
The School Affairs Committee (herein referred to as the Committee) was established to promote the teaching and research of the School.

二、本會議研議事項如左：

Article 2 The responsibilities of the School Affairs Committee are as follows:

(一)、有關本院發展之規劃。

1.Oversee the development of the School.

(二)、本院各系所之提案。

2.Review proposals from the departments.

(三)、有關本院之規章、辦法。

3.Establish the charter and regulations of the School.

(四)、其他有關本院之各項事宜。

4.Review other matters related to the School.

三、本會議由委員七人組成，院長、本院各學系主任為當然委員，並自本校專任教師中推選委員候選人若干人，報請校長遴選。

Article 3 The School Affairs Committee consists of 7 committee members. This includes ex-officio members such as the School Dean and Department Chairs of individual departments. Other members are nominated by each department from among the full-time faculty members. Proposed candidates must be reported to the president for appointment.

四、本會議每學期召開一次，由院長召集並擔任主席，有必要時得召開臨時會議，並請相關人員出席。

Article 4 A School Affairs Committee Meeting is convened once every semester by the School Dean in principle. Provisional meetings may be held when the need arises. Other related persons may be invited to attend a session.

五、本會議之決議，以全體委員過半數之出席及出席委員過半數之同意為之。

Article 5 Resolutions must be reached with majority (or more) of the total members present and by majority agreement of the members present.

六、本辦法經院務會議通過，報請校長核定後實施，修正時亦同。

Article 6 Upon being passed at a School Affairs Committee Meeting and approved by the president, these procedures were implemented. Any revision must follow the same procedure.

In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.